附件2

**教学大纲研磨落实情况记录表**

**学院：（盖章）**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **序号** | **课程名称** | **所属教研室** | **研磨日期** | **任课教师是否全部参与（含行政兼课教师）** | **大纲是否人手一份** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **学院教务科填写学院本学期承担的所有课程，含公共课、实习实训课。**
2. **如开展多次研磨，研磨时间如实填写，分号（；）分隔。**